**ORDERING**

**TELEPHONE OR FAX:**
- Phone: 1-800-972-2225
- In NJ Phone: 1-732-381-8020
- 24 Hr. Fax: 1-732-381-1006
- 1-732-381-1572

**WEB SITE:** www.elexp.com

**MAIL:**
ELECTRONIX EXPRESS
900 Hart Street
Rahway, New Jersey 07065

**Bank Information:**
- Chase Bank
- Rahway, NJ
- A/C Number 174-125930
- A/C Type 500
- Type of Account Business

**INTERNATIONAL ORDERS:**
Overseas orders may be prepaid with international bank check or money order payable through U.S. bank in U.S. funds, or bank funds transferred to TT. ELECTRONIX EXPRESS reserves the right to request pre-payment by above options only.

**MINIMUM ORDER:**
- $20 minimum (International Orders: $100 minimum) for merchandise, shipping extra.

**METHOD OF PAYMENT**

**PURCHASE ORDER NO.**

**SHIP VIA**
- Visa
- Mastercard
- American Express
- C.O.D. – Company Check
- Money Order
- Certified Check

**SORRY — WE CANNOT ACCEPT PERSONAL CHECKS**

**CREDIT CARD NO.**

**NAME ON Card**

**EXP. DATE**

**SIGNATURE**

**PRICE/QUANTITIES:**
Prices subject to change without notice. Quantities may be limited. We are not responsible for typographical errors.

**DELIVERY:**
Orders are shipped FOB origin. Normal method via United Parcel Service (UPS) ground or FedEx ground for lower 48 states. UPS and FedEx requires street addresses. Specify instructions for international orders: Hawaii and Alaska via UPS blue. For UPS next day, 2nd day or 3rd day, specify in space provided.

**SHIPPING CHARGES:**
OPEN ORDERS - UPS chart plus handling and insurance charges will be billed at cost.
PREPAID ORDERS - Shipping charges for UPS ground - minimum $6 or 5% of the order, whichever is greater.
INTERNATIONAL ORDERS - Please contact us for charges.
ALL ORDERS - Additional charges for UPS Next Day, 2 Day and 3 Day.

**BACK ORDERS:**
We stock most items listed in this catalog. Any item not available for immediate shipment will be back ordered. Please advise us if you do not wish to accept or pay for a partial shipment.

**CLAIMS AND RETURNS:**
A) No returns without a valid return authorization number (RMA NUMBER) issued by ELECTRONIX EXPRESS.
B) No collect or COD returns.
C) All returns must be made within 30 days of the invoice date.
D) All returns must be in the original packaging and in resellable condition.
E) Items returned subject to a 20% restocking charge.
F) “Special Ordered Items” and custom packages are non-returnable.
G) Defective merchandise must be returned within 90 days of receipt and accompanied with a copy of the invoice. This warranty does not apply to items which have been subjected to misuse, abuse, neglect, accident or modification which have been soldered or altered during assembly. In no event shall our liability exceed the buyer’s purchase price.
H) No refunds on shipping charges on returns.

**SALES TAX:**
Please be advised that we collect and remit sales taxes only to the state of New Jersey. If your purchases are subject to sales tax in another state, it is your responsibility to remit the proper tax to that state.

**MAIL/FAX FRIENDLY ORDER FORM**

**PLEASE MAKE A COPY OF THIS ORDER FORM. USE COPY TO PLACE YOUR ORDER. SAVE THE ORIGINAL FORM FOR FUTURE USE.**

**BILL TO/SHIP TO:** (if same location)

**SHIP TO:**

**CUSTOMER NUMBER (IF KNOWN)**

**NAME**

**DEPARTMENT**

**COMPANY/SCHOOL**

**ADDRESS**

**CITY/STATE/ZIP**

**COUNTRY**

**PHONE NUMBER**

**PURCHASE ORDER NO.**

**SHIP VIA**

**NAME ON CARD**

**SIGNATURE**

**NAME**

**DEPARTMENT**

**COMPANY/SCHOOL**

**ADDRESS**

**CITY/STATE/ZIP**

**COUNTRY**

**PHONE NUMBER**

**FAX NUMBER**

**QUOTATION**

**PART NO.**

**DESCRIPTION OF ITEM**

**COST EA.**

**EXT. PRICE**

**TOTAL OF ORDER**

**SUB TOTAL**

**7% NJ Sales Tax (NJ Residents Only)**

**SHIPPING**

**TOTAL OF ORDER**

**ELECTRONIX EXPRESS**

**1-800-972-2225**

**FAX: 1-732-381-1006 1-732-381-1572**

**WEBSITE: http://www.elexp.com • EMAIL: electron@elexp.com**